How To Send Work Back To A Student
(so they can revise and re-submit work)

1. Log into TaskStream – http://www.taskstream.com

2. Go to “Evaluator” Tab and locate your program.

3. Search for your student(s).

4. For a given student, locate the assignment to modify and then click “View/Edit”:

5. Click the “Send Back to Author” button (see image at right):

6. Follow any prompts to complete the process.

7. Students will now be able to modify and resubmit their work.