How Can A Student Change The Work After It Has Been Submitted

Note: You can ONLY cancel your submission BEFORE your instructor begins to evaluate it. Once the evaluation is in progress, you cannot cancel your submission.

1. Log into TaskStream – http://www.taskstream.com

2. Locate your TaskStream program, find your assignment and then click “Cancel Submission”.

The following question prompt will pop up. Click “Yes-Undo Submission and Unlock Work”.

3. The following screen “Scores/ Results Summary” will appear. Find your assignment, and click “Edit Work”, and make the modifications you need.
4. After editing, re-upload the work and click “Submit work”.

5. Select an evaluator and then click “Submit for Evaluation”.

6. The following screen will appear. Click “Close Window”.