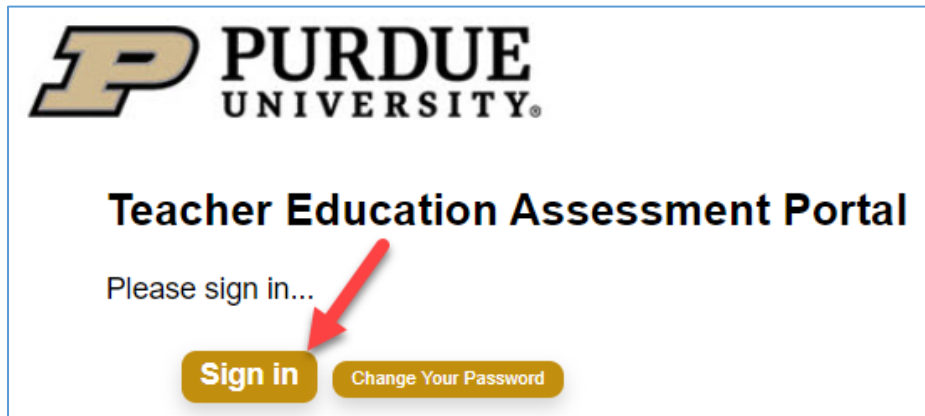


## TEACHER EDUCATION ASSESSMENT PORTAL

### STUDENTS — HOW-TO:

## How to log into the Assessment Portal

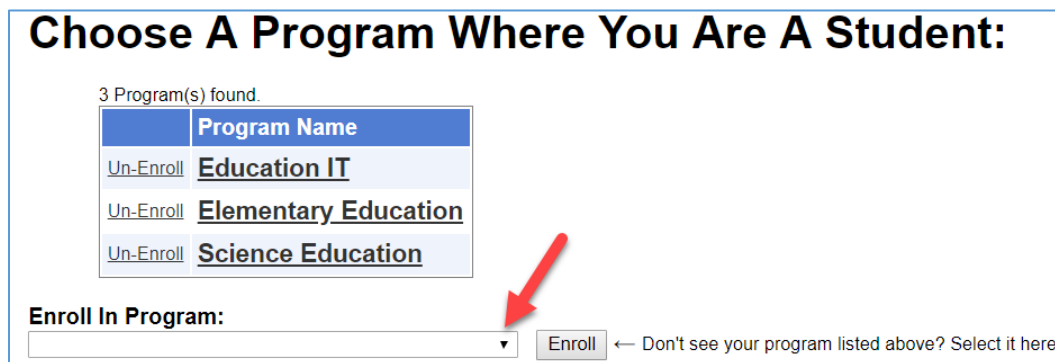
1. Go to <https://discover.education.purdue.edu/eval> and log in with your Purdue username and password.



2. If you are prompted for a sign-up keycode, email [EdIT@purdue.edu](mailto:EdIT@purdue.edu) and we will send you the keycode.

## How to enroll in a program


1. At the bottom of the main dashboard which appears when you log in, there is a **dropdown list** that contains the list of all programs / courses in the system.



2. Select a program/course and then click the **“Enroll”** button. Check with your professor or instructor if you have any questions about which program / course to select.

**Enroll In Program:**

← Don't see your program listed above? Select it here.




1. Repeat this step if you need to be enrolled in multiple programs/courses.
3. If you enroll in the wrong program by mistake, you can simply click the “Un-enroll” link to remove the program from your list.

**Choose A Program Where You Are A Student:**

3 Program(s) found.

	Program Name
<a href="#">Un-Enroll</a>	<a href="#">Education IT</a>
<a href="#">Un-Enroll</a>	<a href="#">Elementary Education</a>
<a href="#">Un-Enroll</a>	<a href="#">Science Education</a>




## How to perform a self-assessment

- Once you are enrolled in one or more programs, **click a program / course name to enter the program.**

**Choose A Program Where You Are A Student:**

3 Program(s) found.

	Program Name
<a href="#">Un-Enroll</a>	<a href="#">Education IT</a>
<a href="#">Un-Enroll</a>	<a href="#">Elementary Education</a>
<a href="#">Un-Enroll</a>	<a href="#">Science Education</a>



- If the program provides self-assessments for you to complete, you will see them listed. Then:
  1. Click the “EVALUATE” link next to an assessment to begin the self-assessment.

# Choose A Self-Assessment:

1 Self-Assessment(s) found. (Click "Evaluate" below to begin a self-evaluation.)

Assessments	# Evals	
Professional Dispositions - Student Self-Evaluation	0	>> EVALUATE <<

Back

- An Evaluation Form will appear with fields to complete and a rubric containing criteria and standards.
- On the Evaluation Form, select the correct: semester, year, course, section (optional) and instructor.

Program: EDCI 205 -- Teacher Education Foundation Course


Semester:  <-- Please select the semester. Year:  (e.g. yyyy) <-- Please enter the year.

Course:  Section:  (optional) Your Instructor:

- Scroll down and read the rubric carefully.
- Then, for each criteria in the rubric, click on a radio button corresponding to the score you want to give yourself.

Criteria	Exceeds Expectations (3)	Meets Expectations (2)	Emerging (1)	Does Not Meet Expectations (0)
	<input type="radio"/> (3 points)	<input type="radio"/> (2 points)	<input type="radio"/> (1 point)	<input type="radio"/> (0 points)
	<input type="radio"/> (3 points)	<input type="radio"/> (2 points)	<input type="radio"/> (1 point)	<input type="radio"/> (0 points)

- When you have finished scoring the rubric, click the **“Save”** button at the bottom of the page to submit your self-assessment.

	(3 points)
<b>Evaluator Comments:</b> <i>(optional)</i>	
<b>Goals for Improvement:</b> <i>(optional)</i>	
<b>Save</b> 	Cancel


**NOTE:** You will get a confirmation email after saving the assessment stating that you have submitted the assessment.

## How to View My Assessments

1. Click a program name to enter the program.
2. Scroll to the bottom of the program page and all of your self-assessments and instructor-initiated assessments will be listed there. Click “View” to see the assessment -

**Completed Evaluations For You In This Program:**

2 Completed Evaluation(s) found.

	EvalID	Assessment	Stu LName	Stu FName	Course	Section	Instructor	Evaluated By	Eval Date	Total Score	Ave Score
 <a href="#">View</a>	3132	EdIT - Four Level Rubric Low To High - With Standard Textboxes	Ferdous	Israt	EDIT 10100		Evans, Robert F	Robert F Evans	4/16/2019 4:17:29 PM	12 of 12	4
<a href="#">View</a>	1567	EdIT - 8 Point Form Instructor Assessment	Ferdous	Israt	EDIT 10100		Eldridge, W Michael	Robert F Evans	12/7/2018 9:42:53 AM	20 of 20	6.67

3. At the end of the assessment you can see your Total and Average Score. Click “Back” to return to the list of evaluations in the program.

	and academic challenges (3 points)
<b>Total Score: 71 out of 81</b> <b>Average Score: 2.63</b>	
<b>Back</b> 